



Department of Energy

**Environmental Management
Consolidated Business Center
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February 27, 2024

EMCBC-00265-24

To: Interested Parties

PORTSMOUTH PADUCAH PROJECT OFFICE (PPPO) TECHNICAL SUPPORT SERVICES (TSS) – FINAL REQUEST FOR PROPOSAL

This letter hereby serves as the official notice to interested parties and prospective offerors that the Department of Energy (DOE) is releasing the Final Request for Proposal (RFP), Solicitation No. 89303324REM000120, for the Portsmouth Paducah Project Office (PPPO) Technical Support Services (TSS) procurement. The Final RFP can be found on the Environmental Management Consolidated Business Center (EMCBC) PPPO TSS procurement website at <https://www.emcbc.doe.gov/SEB/pppotss>, as well as the SAM.gov and FedConnect websites. Questions pertaining to the Final RFP shall be submitted in writing using the enclosed “Industry Comment Template” to the PPPO TSS email address at pppotss2@emcbc.doe.gov no later than 7 calendar days after the original solicitation issuance date (COB March 5, 2024), in accordance with the Final RFP Provision L.11(h), Questions. In order for a thorough and timely response to all questions, Prospective Offerors are encouraged to submit questions pertaining to the Final RFP as early as possible. DOE will post amendments issued to the Final RFP, responses to questions, and other official communication from the Contracting Officer on the EMCBC PPPO TSS procurement and SAM.gov/FedConnect websites. The established due date and time for receipt of proposal submission is April 9, 2024, by 4:00pm (1600) EDT, as specified on the Standard Form (SF 33), Solicitation, Offer and Award (See Section A, Block 9).

Background

The PPPO TSS Final RFP reflects a primarily Cost Plus Award Fee contract, with Indefinite Delivery Indefinite Quantity (IDIQ) CLINs utilizing Fixed-Price or Cost-Reimbursement Task Orders, as needed. The acquisition will be conducted as a Small Business Set-Aside competition under North America Industry Classification System (NAICS) code 562910, “Environmental Remediation Services”, and the small-business size standard is 1000 employees. The period of performance is anticipated to be up to five years, including a three-year base period (which will include the transition period) and two one-year option periods. In accordance with Section M.7, the Government intends to award one contract to the responsible Offeror whose proposal is determined to be the best value to the Government.

On December 14, 2023, DOE released the Draft RFP and conducted a virtual Pre-solicitation Briefing on January 9, 2024. The purpose of the Draft RFP was to facilitate understanding of the Government's requirements with interested parties and to provide an opportunity to submit comments and feedback pertaining to the Draft RFP. Further, a Special Notice to Industry was released on February 6, 2024, to advise industry of some early decisions regarding changes made for the Final RFP.

All comments and feedback in response to the Draft RFP were carefully considered by DOE when developing the Final RFP. The Final RFP is the result of these considerations, and other changes made since the Draft RFP issuance.

Notices

This cover letter provides a summary level description of notable changes made from the Draft RFP to the Final RFP. The Final RFP specifies all of the requirements for the PPPO TSS procurement and takes precedence over this cover letter. Information contained in this cover letter shall not be construed as being part of the Final RFP. Prospective Offerors shall prepare their proposals based solely on the requirements specified in the Final RFP and in accompanying amendments, if issued.

For convenience, DOE is also posting the Microsoft (MS) Word versions of the following Final RFP Section L Attachments to the EMCBC PPPO TSS procurement website:

Attachment L-1	Performance Guarantee Agreement
Attachment L-2	Key Personnel Standard Resume Format
Attachment L-3	Past Performance Reference Information Form
Attachment L-4	Past Performance Cover Letter and Questionnaire
Attachment L-5	List of Contracts Terminated for Default, Cure Notices, and Conditional Payment of Fee/Profit/Other Incentive Actions
Attachment L-8	Offeror's Proposed Accounting System Information
Attachment L-9	List of DOE Contracts

In the event there is a conflict between the MS Word versions of the Section L Attachments and the current version of the .pdf file for Section L provided on the EMCBC PPPO TSS procurement and SAM.gov/FedConnect websites, the .pdf file will control. In order to further the Government's policy of maximizing electronic commerce, electronic media will be the primary method of communication regarding this procurement. Interested Parties/Prospective Offerors shall be responsible for reviewing the procurement website regularly for information, notices, and updates regarding the Final RFP.

Notable Changes from the Draft RFP to the Final RFP

Section B:

- B.7- Removed reference to “Letter of Credit” in subsection (g)(2)

Section H:

- H.14- Added the DOE-H-2026 Contractor Purchasing System Administration (Oct 2014) clause
- H.43- Removed all references to unilateral or bilateral.
- H.53- Added clarification that the performance restriction will not extend for PPPO TSS subcontractors under certain PWS elements where the impaired objectivity OCI does not exist.

Section J:

- J-6- Included updated Performance Evaluation Measurement Plan

Section K

- K.6- Added clarifying language regarding the required Facility Clearance certification

Section L

- L.12(h)- Added clarifying language regarding the required Facility Clearance documentation
- L.12(k)- Added clarifying language regarding OCI required documentation and edited language to reference the changes to H.53
- L.15(a)(1)- Changed from requesting names of key personnel and heads of organizations; instead, requesting key personnel positions and positions titles of proposed heads of organizations. Change also reflected in Section M.2(a)(1): Organization chart.
- L.17(b)(3)- Added “regulatory agencies and stakeholders” to list of entities contractor has interfaced with to demonstrate complexity of past performance challenges.
- L.18(h)(2) - Change made from "direct" to "base" to reconcile to the Attachments.
- L-18(h)(5) defines fringe benefits which includes paid time off. Added the word "paid" to the para. Additionally, in Attachment L-6 the DPLH for Key Personnel is 1,840.

- L-2- Removed request for “Availability Date and Period of Commitment” on submitted Key Personnel resumes,
- L-3- Modified item #19 to allow for reporting of safety statistics on FY or CY basis; and requiring which method used.

Section M

- M.4- Added language indicating “Scope and Complexity may be considered more important than Size when determining relevancy.”
- M.5- Clarified cost realism will be performed on the Offeror’s proposed direct labor costs.

DOE intends to answer all questions pertaining to the Final RFP as thoroughly and efficiently as possible and looks forward to receiving proposals in response to the Final RFP.

Sincerely,

Lori A. Sehlhorst
Contracting Officer

Enclosures:

- (1) Industry Comment Template
- (2) Final RFP